

OFFICE OF THE SOLANO COUNTY SUPERINTENDENT OF SCHOOLS

Series 5000 – STUDENTS

**Policy 5111**

**Admissions**

The Solano County Office of Education (SCOE) encourages the enrollment and appropriate placement of all school-aged children in school. The County Superintendent or designee shall inform parents/guardians of students entering a SCOE program about admission requirements and shall assist them with enrollment procedures.

The County Superintendent or designee shall maintain procedures which provide for the verification of all entrance requirements, such as the student's age, residency, and any other admission criteria, specified in law and SCOE's administrative policies and regulations.

**Documentation of Age and Grade**

Evidence of the child's age may include, in order of desirability, a certified copy of the birth certificate or a statement by the local registrar or county recorder certifying the date of birth, a duly attested baptismal certificate, or passport. When none of the aforementioned is obtainable, the parent/guardian may provide any other appropriate means of proving the child's age (e.g., records from the pupil's previous school district documenting his/her age and current grade level, Bible record, affidavit from the parent/guardian, etc.). The actual or perceived citizenship or immigration status of a student or parent/guardian shall not be a condition of enrollment.

**Enrollment of Homeless, Foster, and Unaccompanied Youth and Children of Military Families**

SCOE recognizes its obligation to ensure that all students in its programs have equal access to a free and appropriate public education without stigmatization or discrimination. Program staff shall immediately enroll homeless, foster, or unaccompanied youth regardless of their ability to provide records normally required for enrollment.

Program staff shall facilitate the timely enrollment of children of military families to ensure they are not placed at a disadvantage due to difficulty in transferring education records from previous schools and/or variations in entrance or age requirements.

Legal Reference:

EDUCATION CODE

- 1980-1982.2 County community school enrollment
- 46600 Agreements for admission of pupils desiring interdistrict attendance
- 48000 Minimum age of admission (kindergarten)
- 48002 Evidence of minimum age required to enter kindergarten or first grade
- 48010 Minimum age of admission (first grade)
- 48011 Admission from kindergarten or other school; minimum age
- 48050-48053 Nonresidents
- 48200 Children between ages of 6 and 18 years (compulsory full-time education)
- 48850-48859 Education placement of foster youth
- 49076 Access to records by persons without written consent or under judicial order
- 49408 Information of use in emergencies
- 49700-49704 Education of children of military families

HEALTH AND SAFETY CODE

- 120325-120380 Immunization requirements
- 121475-121520 Tuberculosis tests for pupils

Legal Reference: (Continued)

CODE OF REGULATIONS, TITLE 5

200 Promotion from kindergarten to first grade

201 Admission to high school

CODE OF REGULATIONS, TITLE 17

6000-6075 School attendance immunization requirements

UNITED STATES CODE, TITLE 20

6301 et seq. No Child Left Behind Act of 2001

UNITED STATES CODE, TITLE 42

5701 et seq. The Runaway and Homeless Youth Act

11431-11435 McKinney Homeless Assistance Act

Policy Cross-Reference:

0410 Nondiscrimination in Programs and Activities

5111.1 Residency

5111.12 Residency Based on Parent/Guardian Employment

5111.13 Residency for Homeless Children

5119 Students Expelled from Other Districts

5123 Promotion/Acceleration/Retention

5125 Student Records

5141.22 Infectious Diseases

5141.3 Health Examinations

5141.31 Immunizations

5141.32 Health Screening for School Entry

6173 Education for Homeless Children

6173.1 Education for Foster Youth